

Logistics – Reststop Supply Friday Distribution Sheets with Truck Loading

- Truck loading / Unloading is covered on the next 2 pages.
- Gear distribution at the church starts after that.

Reststop Captains	updated 3/9/2020				
Location ----->	Chictactac Adams	HENRY COE	SAN MARTIN	GILROY HOT SPRINGS	Coyote Valley Open Space
Captain	Lisa Bjarke	Don Axtell	Sandy Lorber	Roy West	Holly Wong
Cell Phone	bjarke@charter.net	(408) 386-1638	(408) 206-9648	(408) 219-9370	(408) 505-6558
Supporting Routes	All	100M, very hilly 100K	All	100M, Hilly 100K	100M, 100K
Estimated Riders	1500	600	1500	600	600
Busy Hours	11AM - 4PM	10AM - 1PM	8AM - 12:30	8AM - 11AM	10AM - 2PM
Estimated Time back at Gavilan	5PM	2PM	1:30PM	12 noon	3PM

<http://www.bikemaster.org/tb/index.htm>

Don Axtell has master copy

Updated 3/10/2020

Loading / Unloading the Truck



Goals –

- Do not do any more work than we have to
- Only take from shed what we will be using
- Only move items once
 - From shed straight into the truck
 - From truck straight to the reststop space
- Heavy items should move the shortest distance
- Unload the truck in the reverse order

Loading the Truck – Friday Morning at the Shed

Sheet #	Items	Quantity Needed	Notes
	First items into truck for loading		
15	food service bins	5	(#s 1,4,5,6,7) - fragile
	food service dispensers	4	(#s 3,4,5,6) - fragile, there is 1 extra
	food box supports	all	
	food bin supports	all	
14	ice chests	all	
	igloos	all	
	stirrer, long wooden	1	for Gavilan lemonade
	igloo drip pans	4	for Gavilan lemonade
13	white plastic tables	3	can leave in truck, unload at Gavilan
	Box for Help Desk	1	can leave in truck, unload at Gavilan
	8ft x 4" diam. Tube	1	TB photo banner
	8ft PVC poles	4	frame for TB photo banner
	box of small signs	1	for use with TB photo banner
12	container with all utensils	1 box	distributed in the UTENSIL buckets
	buckets, UTENSILS	5	preloaded for each reststop
	buckets, WASTE	6	
	buckets, WATER	9	
	hot water dispensers	5	will be 3 left in shed
	plastic tub, empty	3	for Henry Coe, GHS, Coyote Valley
	large bowl	1	for San Martin V8s
11	Roller, with 150' hose	2	
	tub with hoses	4	
	buckets, hose tools	4	
	water trees	2	will be 3 left in shed
10	plastic trash cans	all (6)	each reststop plus Gavilan, lids not needed
	ground covers, 10x12	3	camouflage color
	bricks, for food prep tent	12	4 each for Coe, Chictactac, Coyote
	door mats	all (5)	
	food prep (6) wall boxes	1	there should be 1 double left in shed
	food prep (4) wall boxes	4	
	10x10 pop-ups	all (12)	spare parts bag should be left in shed
9	wash pan sets	5	with permit packs
	reststop site boxes	5	already checked and pre-loaded
	logistics site boxes	5	filled with spare parts
	Tall gray container	1	for Coyote Valley

Sheet #	Items	Quantity Needed	Notes
8	fire extinguisher	1	for Chictactac Adams
	coffee pots, electric 100-cup	2	for GHS
	coffee pots, electric 30-cup	1	for GHS
	60 qt. pot with cooker inside	4	
	30qt. Pot & cooker in a box	1	one left in shed
	propane gas tanks	5	
	large 16" concrete blocks	3	
7	trash frames	all	
	wrist band signs	5	
	large route signs	3	give to SAG at Gavilan
	Folding signs (Blank)	6	other signs are left in the shed
6	bike rack long poles	all (53)	
	bike rack legs	all (212)	
	bike rack wooden slats	all (68)	
5	canopy joint boxes	11	two 20x20 are left in shed
	canopy tarps (gray)	11	1-20x20, 1-10x10, 9-10x20
	canopy long poles	all	except ones marked to stay
	concrete cans	all (63)	
4	first aid kits	all (19)	for SAG (12), Reststops, Gavilan
	bike floor pumps	all (27)	SAG (15), Reststops (10)
	SAG magnetic signs	1 box	for SAG
	safety vests	1 box	for parking
	safety flags	1 box	for parking
	box of STOP signs	1 box	for parking
	small 3" concrete blocks	2 boxes	to hold balloons at Gavilan
3	food committee boxes	all	marked with Pat / Food
2	broom	1	for San Martin
	6 ft ladder	2	for San Martin, Calero
	dolly, flat, 4-wheels	1	may be used to help move gear
	hand truck	2	may be used to help move gear
1	reststop signs	6	
	Last item into truck, so it can be first item out		

1 – Reststop Sign Placement



Logistics Area –
Back Parking Lot
of the Church

Use parking spaces to
separate the reststop
gear

Signs	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan College
Folding Sign - "Reststop"	1	1	1	1	1	1

2 - Hand Trucks / Dollies



Coyote Valley & San Martin
– to haul bottled water

Coyote Valley &
San Martin

Gavilan College –
for the lemonade



Hand Truck/Dolly, Ladders	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics
Broom		already has	1			
6 ft ladder			1		1	
Hand Truck			1		1	
Dolly, flat, 4 wheels						1

Hand trucks can be used for helping in hauling other gear before going to designated reststop

3 Food Committee Bins and Boxes



Under the table



Next to the table

4 – Parking, SAG, Safety



Concrete blocks are to hold down balloons at Gavilan



Parking, SAG, Safety	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	SAG	Parking	Safety
First Aid Kit, BLACK boxes	1	1	1	1	1			
First Aid Kit, RED boxes						12		
Floor Pumps	2	2	2	2	2	15		
SAG magnetic signs						all		
Safety vests							35	40 (*)
Safety flags							35	40 (*)
STOP/SLOW hand-held signs							6	2 (*)
small 3" concrete blocks							18	
						(*) Safety already has theirs		

4A - Gavilan Parking Supplies

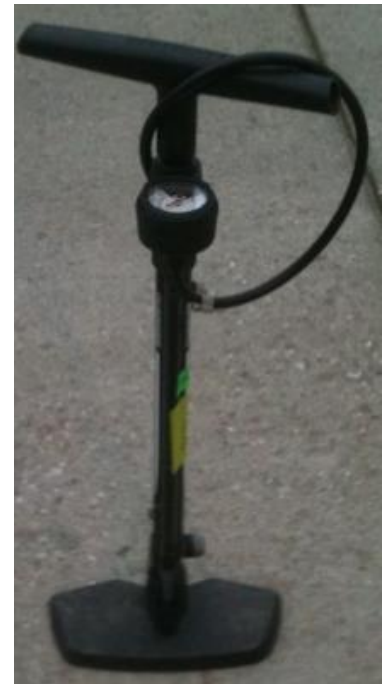


Item	Quantity
Stop/Slow Hand Held	6
Flashing Barricade - RENT	3
Folding signs, Blank	3
traffic cones	18
Safety Flags	35
Safety Vests	35
Small 3" concrete blocks	All



Concrete blocks are to hold down balloons at Gavilan

4B – SAG Supplies



Item	Quantity
SAG magnetic signs	full box
First aid kits	12
bike pumps	15

The SAG captain will pick these up Friday at the Church

4C - Safety Supplies



Item	Quantity
Stop/Slow Hand Held	2
Safety signs	all
Safety Flags	40
Safety Vests	40



Safety chair has
already picked up
these Safety items

5 - Canopies



Canopy	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics
10 x 10 Flat Top Joint Box			1			
10 x 20 Flat Top Joint Box			1			
10 x 20 Ridge Top Joint Box	2		1	1	2	2
20 x 20 Ridge Top Joint Box		1				
Gray Canopy of correct size	2	1	3	1	2	2
6 ft poles	8	6	14	4	8	8
7 ft poles	4		2	2	4	4
10 ft poles	14	12	18	7	14	14
Concrete Cans	12	6	16	6	12	12
Joint/Pole Color	Brown, Red	Gold	Yellow, Bright Orange, Blue	Green	Black, Purple	Dark Orange, Mustard

Canopy pole colors (shown on joint box) are assigned to each reststop

6 - Bike Racks



Wooden bases are not needed if you can push the legs down into the ground/grass

Bike Racks	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics	Total
Top Pipe	12	4	12	6	6	13	53
Legs	48	16	48	24	24	52	212
Bases	24	8	24	12	0	0	68

7 – Other Signs & Trash Frames



There are many extra signs in the shed. Only take what we need.

[illegible]

8 - Pot & Cooker



Pot & Cooker	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space
Fire extinguisher	1				
Electric coffee pots, large				2	
Electric coffee pots, small				1	
Big (60-qt) Pot, Cooker inside	1		1	1	1
Small (30-qt) Pot & Cooker in box		1			
Propane Gas Tank	1	1	1	1	1
16" sq. concrete block			1	1	1

Burner and all small parts are stored inside the big (60-gal) pots

Burner for small (30-gal) pots are in a separate box

9 – Wash Pan Sets & Supply Boxes



Wash Pan Sets
(all 6 sets come inside 2 boxes)
(includes Permits packs)



Site Supply Boxes



Wash Pans & Supply Boxes	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics
Wash Pan Sets	1	1	1	1	1	
SiteSupply Box	1	1	1	1	1	2
Tall gray container					1	

10 – Pop-Ups and Food Prep Tents



Single (10 x 10)



Double (10 x 20)



Pop-Ups and Food Prep Tent	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics
Plastic trash cans	1	1	1	1	1	1
Camouflage ground covers 10x12	1	1			1	
Bricks to hold down floor	4	4			4	
Door mat	1	1	1	1	1	
Mesh Wall Kit - single/4 walls		1	1	1	1	
Mesh Wall Kit- Double/6 walls	1					
10 x 10 Pop-Up	5	1	1	2	3	
Pop-Up #s Assigned	3,4,5,6,7	12	2	8,9	1,10,11	

Pop-up numbers are assigned to each reststop

11 - Water Tree and Hoses

All of the small parts are already in the orange water tool bucket



The other reststops do not need a water tree or hoses

Water Tree & Hoses	Chictactac Adams	Gavilan / Logistics
water tree	1	1
Total hose length needed, feet	275	140
Roller, with 150 ft hose	1	1
Tub, with hoses	1	3
orange bucket with parts	1	2
Buckets & Utensils	Chictactac Adams	Gavilan Lemonade

12 – Buckets & Utensils



Food/Utensil buckets are preloaded, and just need to be delivered to each reststop.



Buckets & Utensils	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan Lemonade
Utensils need to be put into the UTENSILS bucket first						
Bucket - UTENSILS - pre loaded	1	1	2	1	1	
WASTE Water Bucket	1	1	2	1	1	
Bucket - to Haul WATER	1	3	2	1	1	1
Hot Water Dispenser	1	1	1	1	1	
Plastic Tub - Large (empty)		1		1	1	
Large Bowl (to hold V8s)			1			

12A - Utensil Bucket Contents



Utensil Bucket	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley	Gavilan / Lemonade	Total
Thermometer	1	1	1	1	1		5
Kitchen Knives	6	6	6	6	6		30
Scissors	1	2	1	1	3		8
Sandwich spreaders	6	4	6	4	4		24
Rubber spatulas/scrapers	6	4	4	4	2		20
Can Opener	1	1	1	1	1		5
Small Snack Bags	1	2	3	2	1		9
Gatorade Stirrer	1	1	1	2	2	1	8
3/9/2020							

13 TB Photo Banner, Help Desk

TB Photo Banner & Help Desk	Can leave in truck, unload at Gavilan	
white plastic tables	3	
Box for Help Desk	1	
Photo banner, 8ft x 4" diam. Tube	1	
Frame, 8ft PVC poles	4	
box of small signs	1	



14 - Igloos & Ice Chests



Crushed ice
20 lbs



Block ice
10 lbs



Each igloo gets one
block of ice
(leave plastic on)



Ice chests might first go to food
chair, to be filled with wraps and
potatoes.



Igloos & Ice Chests	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics	Total
Igloo - 5 Gallon	12	5	12	7	7	4	47
Ice Chests	6	4	6	5	4	1	26
Long wooden stirrer for Gavilan						1	1
igloo drip pans for Gavilan						4	4
Ice - 10 lbs. Block	30	15	20	10	15	15	105
Ice - 20 lbs. crushed	8	4	8	4	4		28

- Put a block of ice inside each igloo. Leave the plastic on for now
- Crushed ice goes to Food, to keep potatos and wraps cold

14A Gavilan Lemonade Stand Supplies



15 - Bins and Wooden Supports



Bins & Wooden Supports	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space
wooden Food Box Support	3	4	3	3	3
wooden Support for 4 Food Bins	1	2	2	1	1
Box, Food Service - 4 Bins	1	already has	2	1	1
Box, Food Service - 4 Dispensers and Base	1	already has	1	1	1
Box Number, Bins	1	2,3	6, 7	4	5
Box Number, Dispensers	3	2	6	4	5

Box numbers are assigned to each reststop. *Henry Coe (#2,3) already has theirs.

16 – Tables, Traffic Cones, and Bottled Water

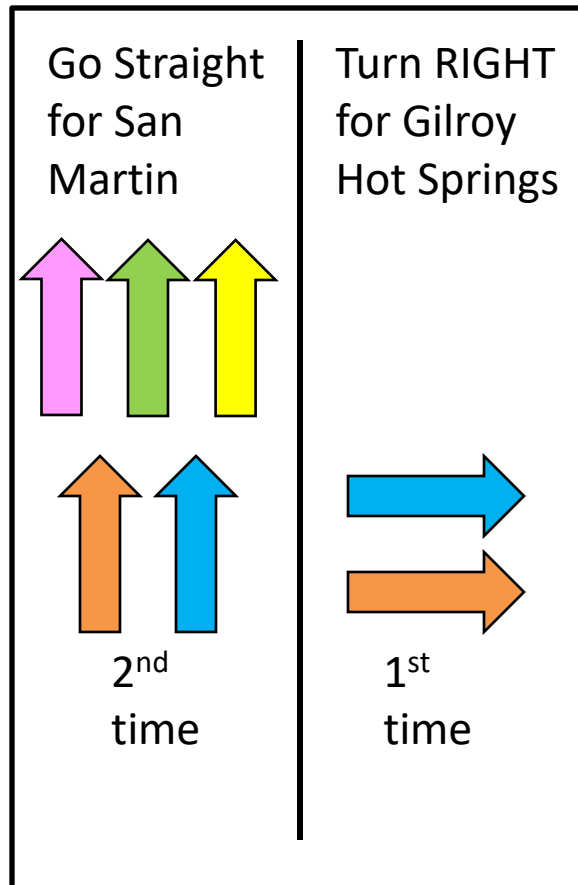


Tables & Cones	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics	Total
6 Ft. Tables, Rental	12	6	12	8	8	8	54
Traffic Cones (Rental)	16	2	16	6	2	34	76
Bottled Water, 1 Gallon	0	6	360	They will buy their own (150)	150	12	528
Bottled Water Returned							

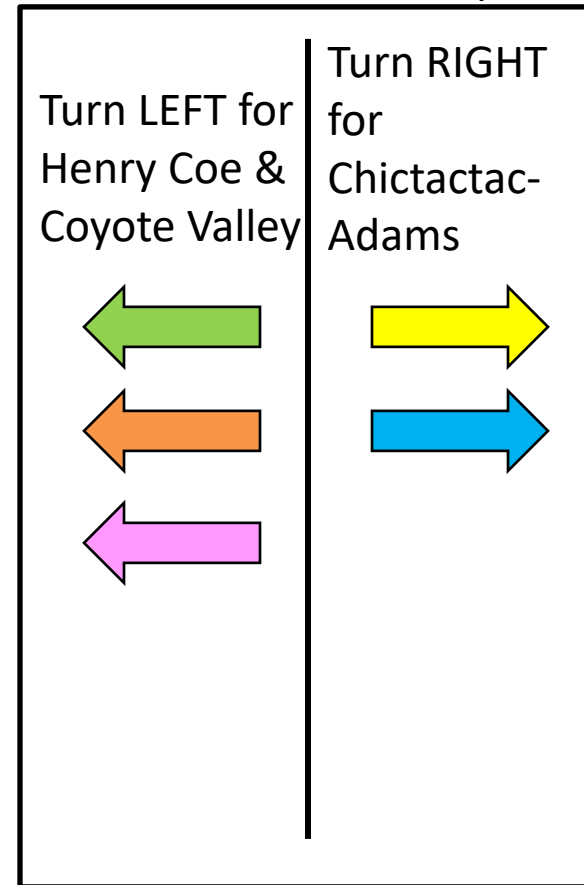
Route Directional Signs

Give these 4 signs to the SAG captain at Gavilan.

Place at Leavesley & Dryden



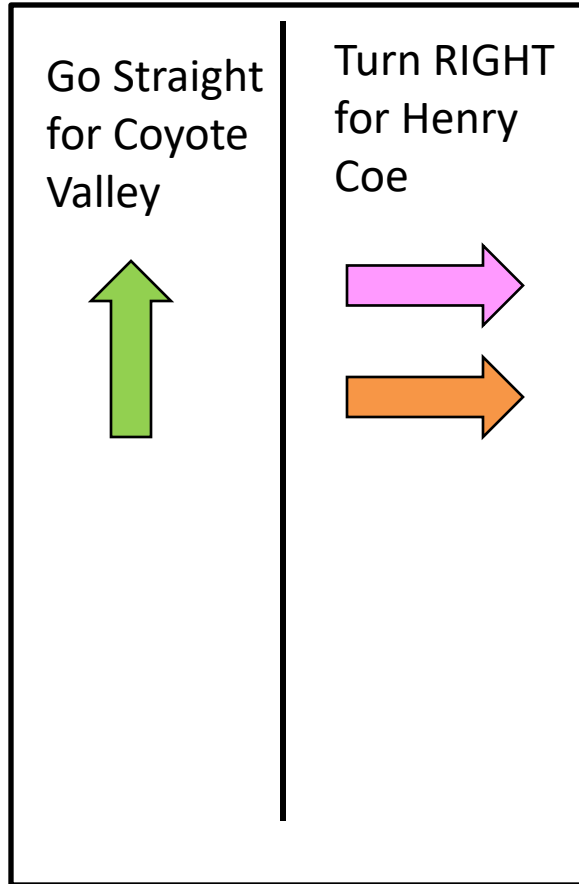
Place on Llagas Rd at
San Martin Reststop



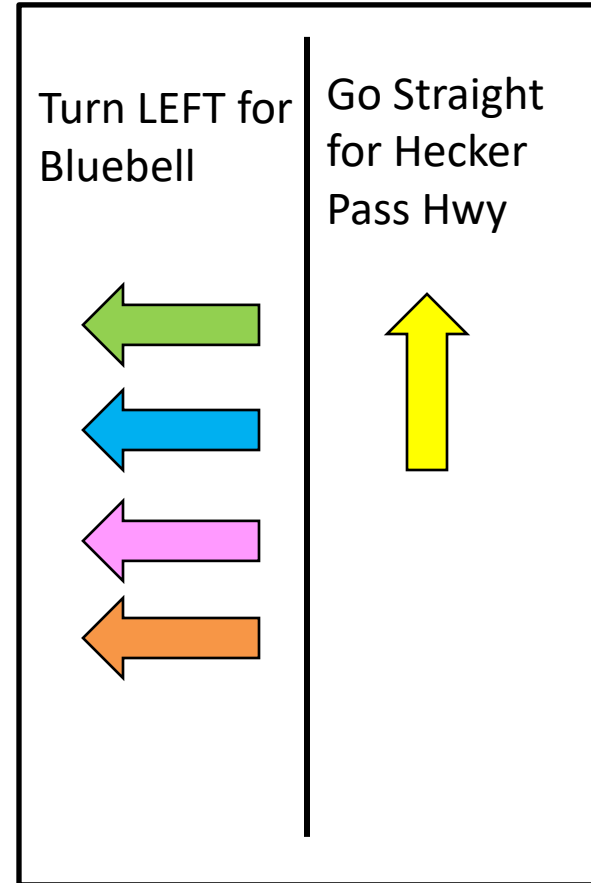
Route Directional Signs

Give these 4 signs to the SAG captain at Gavilan.

Place at Hill Rd & Dunne Ave



Place at Burchell Rd
& Bluebell



Give this sheet to SAG Captain

Route Signs

Place at Hill Rd & Dunne Ave

Place on Llagas Rd at
San Martin Reststop

Place at Leavesley & Dryden

Coyote Valley

Henry Coe



Place at Burchell & Bluebell

Gilroy Hot Springs

Chictactac
Adams

Gavilan
College

Rental Summary

Tables & Cones	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley	Gavilan / Logistics	Total
6 Ft. Tables, Rental	12	6	12	8	8	8	54
Traffic Cones (Rental)	16	2	16	6	2	34	76
Flashing Barricade - RENT						3	3
Ice - 10 lbs. Block	30	15	20	10	15	15	105
Ice - 20 lbs. Crushed	8	4	8	4	4		28
Bottled Water, 1 Gallon	0	6	360	will buy their own	150	12	528

Notes

There are 3 6-ft tables in the shed
there is no water in the shed (3/10/2020)