

Logistics – Reststop Supply Friday Distribution Sheets with Truck Loading

- Truck Loading / Unloading is covered on the next 2 pages.
- Gear distribution at the church starts after that.

Reststop Captains	updated 3/31/2022				
Location ----->	Chitactac Adams	HENRY COE	SAN MARTIN	Gilroy Hot Springs	Coyote Valley Open Space
Captain	Lisa Bjarke	Don Axtell	David Adler	Roy West	Holly Wong
Cell Phone		(408) 386-1638	(408) 230-7164	(408) 219-9370	(408) 505-6558
Email	bjbike@charter.net	donny@bikemaster.org	dave@dlainstruments.com	roywest1952@yahoo.com	cyclinggirl505@gmail.com
Supporting Routes	All	100M, Very Hilly 100K	All	100M, Hilly 100K	100M, 100K
Estimated Riders	1200	400	1200	600	700
Busy Hours	11AM - 4PM	10AM - 2PM	8AM - 1:30	8AM - 11AM	10AM - 2:30PM
Estimated Time back at Gavilan	5PM	3PM	2:30PM	12 noon	3:30PM

<http://www.bikemaster.org/tb/index.htm>

Don Axtell has master copy
Updated 4/18/2022

Loading / Unloading the Truck



Goals –

- Do not do any more work than we have to
- Only take from shed what we will be using
- Only move items once
 - From shed straight into the truck
 - From truck straight to the reststop space
- Heavy items should move the shortest distance
- Unload the truck in the reverse order of loading

Loading the Truck – Friday Morning at the Shed

Sheet #	Items	Quantity Needed	Notes
	First items into truck for loading		
15	food service bins	4	(#s 4,5,6,7) - fragile, 1 extra
	food service dispensers	3	(#s 4,5,6) - fragile, there are 2 extras
	food box supports	all	
	food bin supports	6	2 left in shed
14	ice chests	all	
	igloos	all	
	stirrer, long wooden	1	for Gavilan lemonade
	igloo drip pans	4	for Gavilan lemonade
13	white plastic tables	3	can leave in truck, unload at Gavilan
	Box for Help Desk	1	can leave in truck, unload at Gavilan
	8ft x 4" diam. Tube	1	can leave in truck, unload at Gavilan
	8ft PVC poles	4	can leave in truck, unload at Gavilan
	box of small signs	1	can leave in truck, unload at Gavilan
	bundle of 11 10' poles	1	can leave in truck, unload at Gavilan
	wooden supports, 4ft	6	can leave in truck, unload at Gavilan
	striped bag, 4ft long	1	can leave in truck, unload at Gavilan
	double-brick wood base	8	can leave in truck, unload at Gavilan
12	container with all utensils	1 box	distributed in the UTENSIL buckets
	buckets, UTENSILS	5	preloaded for each reststop
	buckets, WASTE	6	
	buckets, WATER	10	
	hot water dispensers	5	will be 3 left in shed
	plastic tub, empty	5	
11	Roller, with 150' hose	2	
	tub with hoses	2	
	buckets, hose parts	2	
	water trees	2	will be 3 left in shed
10	plastic trash cans	all (6)	each reststop plus Gavilan, lids not needed
	ground covers, 10x12	2	camouflage color
	bricks, for food prep tent	8	4 each for Coe, Coyote
	door mats	all (5)	
	food prep (6) wall boxes	2	
	food prep (4) wall boxes	3	1 box left in shed
	10x10 pop-ups	all (12)	spare parts bag should be left in shed

Sheet #	Items	Quantity Needed	Notes
9	wash pan sets	5	with permit packs
	reststop site boxes	5	already checked and pre-loaded
	logistics site boxes	1	filled with spare parts
8	fire extinguisher	1	for Chitactac Adams
	coffee pots, electric 100-cup	3	for GHS, San Martin
	coffee pots, electric 30-cup	2	for GHS, San Martin
	60 qt. pot with cooker inside	4	
	30qt. Pot & cooker in a box	1	one left in shed
	Small metal pot	5	
	propane gas tanks	5	
7	100 ft electric cord	1	
	trash frames	all	
	wrist band signs	5	
	large route signs	3	give to SAG at Gavilan
	Folding signs (Blank)	8	other signs are left in the shed
6	bike rack long poles	all (53)	take all
	bike rack legs	all (212)	take all
	bike rack wooden slats	all (68)	take all
5	canopy joint boxes	13	take all
	canopy tarps (gray)	all (13)	1-10x10, 10-10x20, 2-20x20
	canopy long poles	all	take all
	concrete cans	all (70)	take all
4	first aid kits	all (19)	for SAG (12), Reststops, Gavilan
	bike floor pumps	all (27)	SAG (15), Reststops (10)
	SAG magnetic signs	1 box	for SAG
	safety vests	1 box	for parking
	safety flags	1 box	for parking
3	box of STOP signs	1 box	for parking
	food committee boxes	all	marked with Pat / Food
2	broom	2	for San Martin, Chitactac
	6 ft ladder	2	for San Martin, Coyote Valley
	dolly, flat, 4-wheels	1	may be used to help move gear
	hand truck	2	may be used to help move gear
1	reststop signs	6	

Last item into truck, so it can be first item out

updated 4/18/2022

Set Up at the Church on Friday



8:00 – shoppers drop off food items

9:00 – other Food helpers start to arrive and begin to sort the food for each reststop

11:00 – Big truck arrives
- Get boxes to the Food area first

11:00 – tables/water/ice arrives

11:00 to 1:00 – create separate piles of gear for each reststop

1:00 reststop supplies can be picked up

3:00 – all done, hopefully

1 – Reststop Sign Placement



Logistics Area –
Front Parking Lot
of the Church

Use parking spaces to
separate the reststop
gear

Use signs to mark each
space

Signs	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan College	
Folding Sign - "Reststop"	1	1	1	1	1	1	

2 - Hand Trucks / Dollies



Coyote Valley & San Martin
– to haul bottled water

Coyote Valley &
San Martin

Gavilan College –
for the lemonade



Hand Truck/Dolly, Ladders	Chictactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics
Broom	1	already has	1			
6 ft ladder			1		1	
Hand Truck			1		1	
Dolly, flat, 4 wheels						1

Hand trucks can be used for helping in hauling other gear before going to designated reststop

3 Food Committee Bins and Boxes



Next to the table

4 – Parking, SAG, Safety



Parking, SAG, Safety	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	SAG	Parking	Safety
First Aid Kit, BLACK boxes	1	1	1	1	1			
First Aid Kit, RED boxes						12		
Floor Pumps	2	2	2	2	2	15		
SAG magnetic signs						all		
Safety vests							20	40 (*)
Safety flags							20	40 (*)
STOP/SLOW hand-held signs							6	

(*) Safety already has theirs

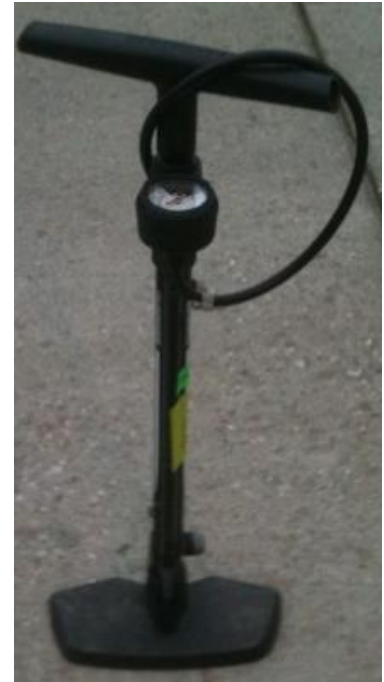
4A - Gavilan Parking Supplies



Item	Quantity
Stop/Slow Hand Held	6
Flashing Barricade - RENT	3
Folding signs, Blank	3
traffic cones	18
Safety Flags	20
Safety Vests	20

To be dropped off at Mesa Rd
gate at Gavilan, at **5:45 AM**

4B – SAG Supplies



Item	Quantity
SAG magnetic signs	full box
First aid kits	12
bike pumps	15

The SAG captain will pick these up Friday at the Church

4C - Safety Supplies



Item	Quantity
Stop/Slow Hand Held	2
Safety signs	all
Safety Flags	40
Safety Vests	40



Safety chair has
already picked up
these Safety items

5 - Canopies



Canopy	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics	Gavilan / Lunch	Gavilan / SAG
10 x 10 Flat Top Joint Box			1					
10 x 20 Flat Top Joint Box			1					
10 x 20 Ridge Top Joint Box	1		1	1	1	2	1	1
20 x 20 Ridge Top Joint Box		1					2	
Gray Canopy of correct size	1	1 (10x20)	3	1	1	2	3	1
6 ft poles	4	6	14	4	4	8	16	4
7 ft poles	2		2	2	2	4	2	2
10 ft poles	7	12	18	7	7	14	31	7
Concrete Cans (70 total)	6	6	16	6	6	8	18	4
Joint/Pole Color	Brown	Gold	Yellow, Bright Orange, Blue	Green	Purple	Mustard, Black	Dark Orange, dark Blue, light Blue	Red

Canopy pole colors (shown on joint box) are assigned to each reststop

6 - Bike Racks



Wooden bases are not needed if you can push the legs down into the ground/grass

Bike Racks	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics	Total
Top Pipe	12	4	12	6	6	13	53
Legs	48	16	48	24	24	52	212
Bases	24	8	24	12	0	0	68

7 – Other Signs & Trash Frames



There are many extra signs in the shed. Only take what we need.

[illegible]

8 - Pot & Cooker



Pot & Cooker	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	
Fire extinguisher	1					
Electric coffee pots, large			2	1		
Electric coffee pots, small			1	1		
Big (60-qt) Pot, Cooker inside	1	1	1	1		
Small (30-qt) Pot & Cooker in box					1	1 spare
Small pot for hot water transfer	1	1	1	1	1	
Propane Gas Tank	1	1	1	1	1	
100' electric cord			1			

Burner and all small parts are stored inside the big (60-gal) pots
 Burner for small (30-gal) pots are in a separate box

9 – Wash Pan Sets & Supply Boxes



Wash Pan Sets
(all 5 sets come inside 2 boxes)
(includes Permits packs)



Site Supply Boxes

Wash Pans & Supply Boxes	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics
Wash Pan Sets	1	1	1	1	1	
SiteSupply Box	1	1	1	1	1	1

10 – Pop-Ups and Food Prep Tents



Single (10 x 10)



Double (10 x 20)



PopUps & Food Prep Tent	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics
Plastic trash cans	1	1	1	1	1	2
Camouflage ground covers 10x12		1			1	
Bricks to hold down floor		4			4	
Door mat	1	1	1	1	1	
Mesh Wall Kit - single/4 walls		1		1	1	
Mesh Wall Kit- Double/6 walls	1		1			
10 x 10 Pop-Up	5	1	2	2	2	
Pop-Up #s Assigned	3,4,5,6,7	12	2, 10	8,9	1, 11	

Pop-up numbers are assigned to each reststop

11 - Water Tree and Hoses

All of the small parts are
already in the orange
water tool bucket



The other reststops do not need
a water tree or hoses

Water Tree & Hoses	Chitactac Adams	Gavilan / Logistics
water tree, with 16x16 block	1	1
Total hose length needed, feet	275	140
Roller, with 150 ft hose	1	1
Tub, with hoses	1	1
orange bucket with parts	1	1

12 – Buckets & Utensils



Food/Utensil buckets are preloaded, and just need to be delivered to each reststop.



Buckets & Utensils	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan Lemonade
Utensils need to be put into the UTENSILS bucket first						
Bucket - UTENSILS - pre loaded	1	1	1	1	1	
WASTE Water Bucket	1	1	1	1	1	
Bucket - to Haul WATER	3	3	1	1	1	1
Hot Water Dispenser	1	1	1	1	1	
Plastic Tub - Large (empty)	1	1	1	1	1	

12A - Utensil Bucket Contents



Utensil Bucket	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley	Gavilan / Lemonade	Total
Thermometer for ice chest	1	1	1	1	1		5
Yellow teaspoon measure	1	1	1	1	1		5
Kitchen Knives	6	6	6	6	6		30
Scissors	1	2	1	1	2		7
Sandwich spreaders	6	4	6	4	4		24
Rubber spatulas/scrapers	6	4	6	4	4		24
Can Opener	1	1	2	1	1		6
Gatorade Stirrer	2	2	2	2	2	1	11
small wooden block	1	1	1	1	1		5

13 TB Photo Banner, Help Desk

TB Photo Banner & Help Desk	
white plastic tables	3
Box for Help Desk	1
Photo banner, 8ft x 4" diam. Tube	1
Frame, 8ft PVC poles	4
box of small signs	1

Finish Line	
metal poles, 10 ft long	bundle of 11
wooden supports, 4ft long	6
Striped bag with blue flexible tubes	1 bag
Double-brick wood base	8

Leave in truck,
unload at Gavilan



14 - Igloos & Ice Chests



Crushed ice
20 lbs



Block ice
10 lbs



Each igloo gets one
block of ice
(leave plastic on)



Ice chests might first go to food
chair, to be filled with wraps and
potatoes.



Igloos & Ice Chests	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics	Total
Igloo - 5 Gallon	12	5	12	7	8	4	48
Ice Chests	5	4	5	4	5	3	26
Long wooden stirrer for Gavilan						1	1
igloo drip pans for Gavilan						4	4
Ice - 10 lbs. Block	30	15	20	10	15	15	105
Ice - 20 lbs. crushed		4	6	4	6		20

- Put a block of ice inside each igloo. Leave the plastic on for now
- Crushed ice goes to Food, to keep potatoes and wraps cold

14A Gavilan Lemonade Stand Supplies



15 - Bins and Wooden Supports



Bins & Wooden Supports	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space		
wooden Food Box Support	3	4	3	3	3		
wooden Support for 4 Food Bins		2	2	1	1	2 left in shed	
Box, Food Service - 4 Bins		already has	2	1	1	1 left in shed	
Box, Food Service - 4 Dispensers and Base		already has	1	1	1	2 left in shed	
Box Number, Bins		2,3	6, 7	4	5		
Box Number, Dispensers		2	6	4	5		

Box numbers are assigned to each reststop. *Henry Coe (#2,3) already has theirs.

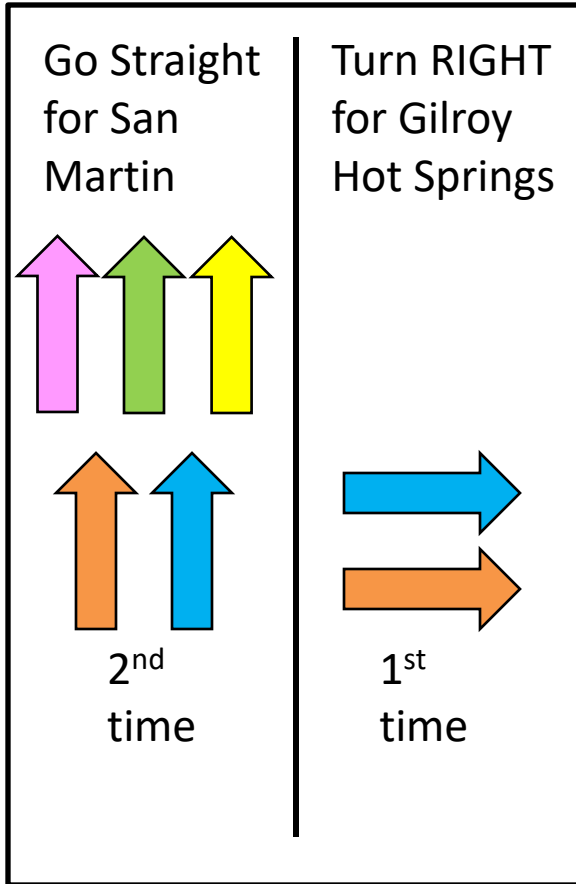
16 – Tables, Traffic Cones, and Bottled Water



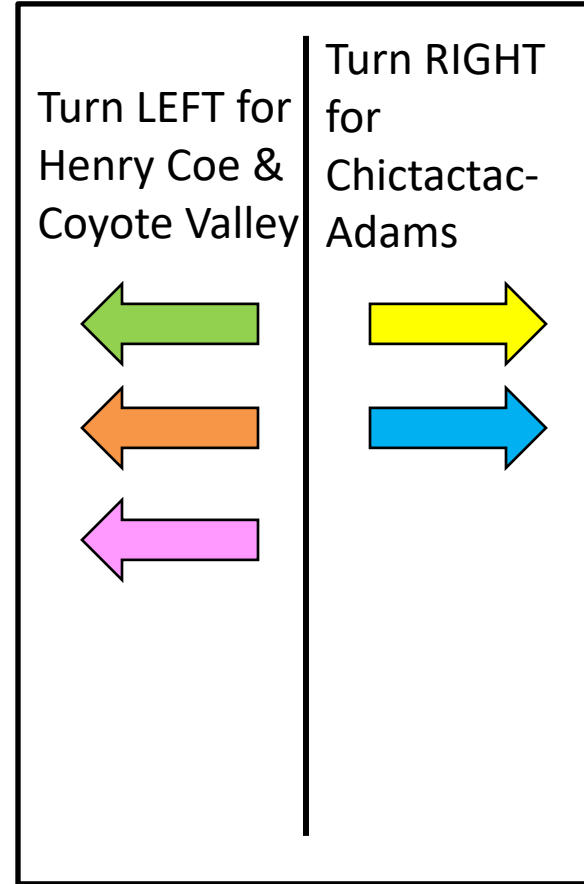
Tables / Cones / Water	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley Open Space	Gavilan / Logistics	Total
6 Ft. Tables, Rental	12	6	12	8	8	8	54
Traffic Cones (Rental)	16	2	16	6	2	34	76
Bottled Water, 1 Gallon	0	6	They will buy their own (240)	They will buy their own (120)	144	12	162
Bottled Water Returned							25

Route Directional Signs

Give to Safety (Steve Crosby)
Place at Leavesley & Dryden

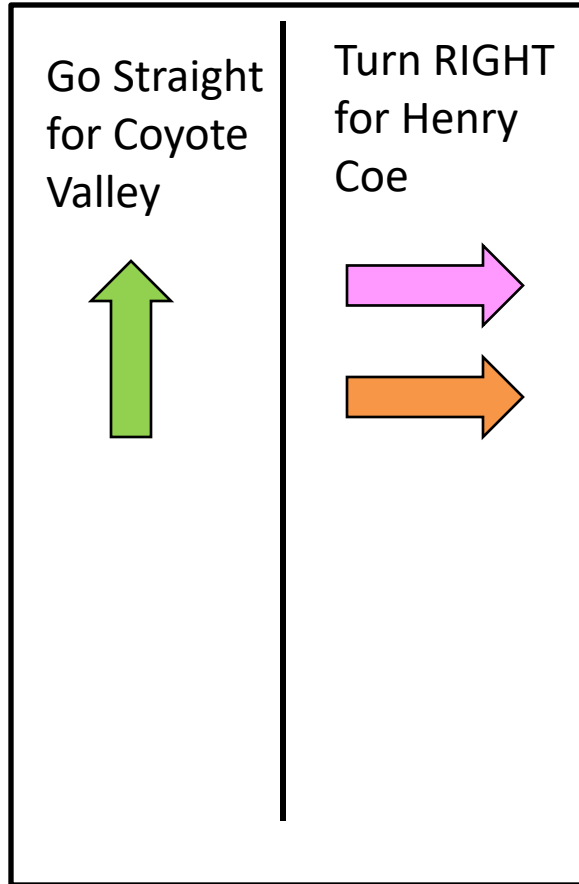


Give this sign to the
San Martin Reststop

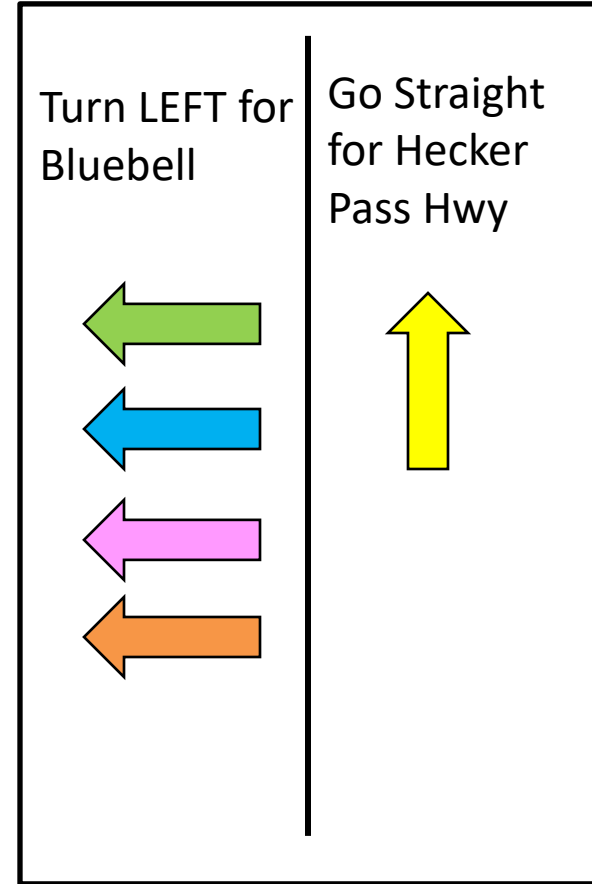


Route Directional Signs

Donny Axtell will take this.
Place at Hill Rd & Dunne Ave



Give to Safety (Brien Kirk) –
Place at Burchell Rd & Bluebell



Give this sheet to SAG Captain

Route Signs

Place at Hill Rd & Dunne Ave

Place on Llagas Rd at
San Martin Reststop

Place at Leavesley & Dryden

Coyote Valley

Henry Coe



Palm
Hale
Dougherty
Monterey Hwy

Willow Springs
Llagas
Hale
Main

Hill
Dunne

Tennent
Maple
Sycamore
Middle

Church
Center
Omar
Rothhill
New

Dryden
Leavesley
Crews
Godfrey
Dunlap
Ferguson
Canada

Pacheco Pass Hwy

Gavilan College

Uvas Rd

Oak Glen
Chesbro
Reservoir

Uvas Rd

San Martin

San Martin
Monterey Rd

Church
Center
Omar
Rothhill
New

Dryden
Leavesley
Crews
Godfrey
Dunlap
Ferguson
Canada

Pacheco Pass Hwy

Gavilan College

Miller

Uvas Rd

Uvas Reservoir

Watsonville

Day

Burchell

Bluebell
Country
Mantelli

First
Sixth
Monterey Rd

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Uvas Reservoir

Watsonville

Day

Burchell

Bluebell
Country
Mantelli

First
Sixth
Monterey Rd

Thomas
Mesa

Miller

Place at Burchell & Bluebell

Gilroy Hot Springs

Roop
Gilroy Hot Springs

Canada

Leavesley

Canada

Rental Summary

Rental Item	Chitactac Adams	Henry Coe	San Martin	Gilroy Hot Springs	Coyote Valley	Gavilan / Logistics	Total
6 Ft. Tables, Rental	12	6	12	8	8	8	54
Traffic Cones (Rental)	16	2	16	6	2	34	76
Flashing Barricade - RENT						3	3
Ice - 10 lbs. Block	30	15	20	10	15	15	105
Ice - 20 lbs. Crushed	8	4	8	4	4		28
Bottled Water, 1 Gallon	0	6	240	will buy their own	144	12	402

Notes

There are 3 6-ft tables in the shed

there is no water in the shed (3/8/2022)

Gavilan Tables and Chairs				
Location	Tables	Chairs	Canopy	POC
Radio / SAG	2	4	1 - 10x20	Jim McCann
Logistics area	4		2 - 10x20	Dzung
Help desk	1	4		Judy Kane
Clothing	1			Lynn
DJ	1			Diane
Lemonade	1			Patti
Lunch Area	10	92	1 - 10x20 2 - 20x20	Patti
Totals	20	100	6	

Riders are on Mesa Rd

8 porta
potties



Gavilan College Setup

Radio/SAG
Command
one 10x20
canopy

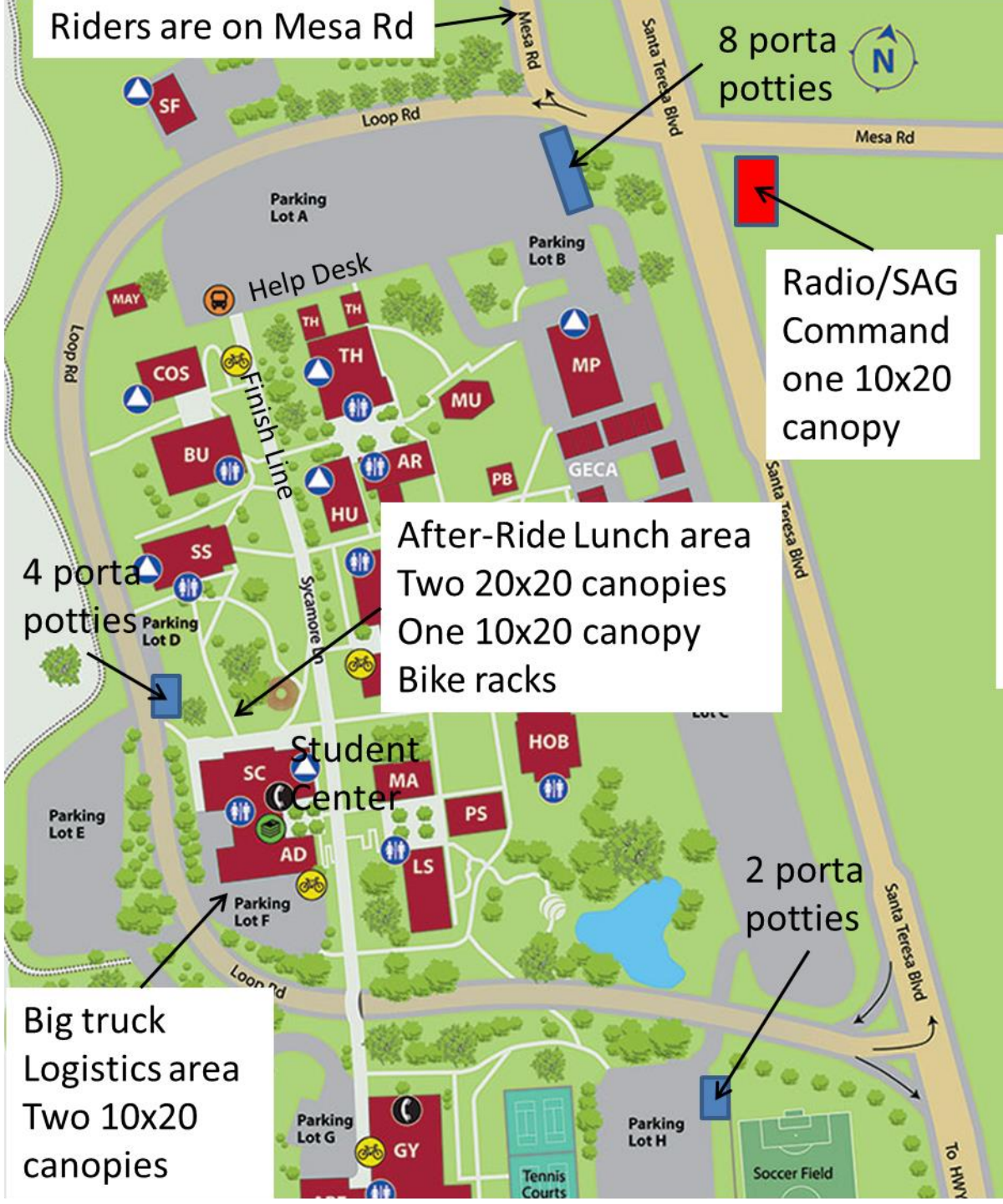
5:45 - drop off supplies for Parking
at lot A, One 10x20 canopy for SAG

6:30 – move the truck to Lot F
Two 10x20 canopies in Lot F
One 10x20 canopy in lunch area
Two 20x20 canopies in Lunch area
Bike racks in lunch area

After-Ride Lunch area
Two 20x20 canopies
One 10x20 canopy
Bike racks

Finish Line – Sycamore Lane
Help Desk – near TH building
Venders tents – Lunch area
Lemonade – Lunch area

8 porta potties put in lot A
2 porta potties put in Lot H
4 porta potties put in lot D



4 porta
potties

Big truck
Logistics area
Two 10x20
canopies

2 porta
potties

Two 20x20 Canopies



Able to fit about 10 tables